

STATE OF IDAHO  
 OUTFITTERS AND GUIDES LICENSING BOARD  
 PO Box 83720, Boise, Idaho 83720-0064  
 Telephone (208) 327-7380 – Fax (208) 488-7528  
 licensing@oglb.idaho.gov - www.oglb.idaho.gov

For Board Use Only

Amount paid / date

Remitter

Payment Type

## NEW GUIDE LICENSE APPLICATION

DATE OF BIRTH \_\_\_\_\_

### (A) Personal Data (PLEASE PRINT LEGIBLY)

Legal Name \_\_\_\_\_  
 (Last Name, First and Middle)

Maiden Name (if applicable) \_\_\_\_\_ Other Known Name \_\_\_\_\_

Permanent Mailing Address (Outfitter Address Is **NOT** Acceptable) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Previous Address (If current address is less than five years) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Contact Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_ Contact email address \_\_\_\_\_

Gender \_\_\_\_\_ Hair \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eye Color \_\_\_\_\_

### (B) Guide Certification

#### IMPORTANT – READ THOROUGHLY, COMPLETE AND SIGN

Pursuant to I.C. 36-2113; I certify that I:

*HAVE ____	HAVE NEVER ____	**been convicted of or received a withheld judgment for a felony or misdemeanor in any <b>state</b> ;
*HAVE ____	HAVE NEVER ____	**paid two (2) or more forfeitures of any deposits of money or collateral with a court or administrative agency or for a conviction for violation of regulations of the United States Forest Service or the Bureau of Land Management;
*HAVE ____	HAVE NEVER ____	**been convicted of any violation, forfeited bail or collateral deposited to secure appearance, or paid any funds to a court with respect to a citation of the State of Idaho or any state or federal fish and game laws or outfitting and guiding laws of ANY state;
*HAVE ____	HAVE NEVER ____	**been found to have committed a violation of the Idaho Outfitters and Guides Act or Board Rules, or been denied an outfitter or guide license in any state.

\*If you marked **HAVE** on any of the above, **you must attach an explanation** (court disposition and police report for felonies), including the year and location.

\*\*A **conviction** includes any forfeiture of bail, fine, bond or collateral, suspended sentence, probation or withheld judgment.

When a violation is reviewed by IOGLB Enforcement a special processing fee may be assessed.

Before guiding I will have a valid First Aid Card, comply with all OGLB training requirements and carry my guide license on or about my person while guiding.

#### NOTICE

Pursuant to Idaho Code 36-2113(a)(1), every applicant/licensee shall be subject to denial, suspension, revocation, probation, or other restriction and subject to prosecution as a misdemeanor for supplying false information; for failure to provide information required to be furnished by the license application form or for other fraud or deception in procuring a license.

Signature of Guide Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the violation questions above have been verified and are complete:

Signature of Outfitter/Designated Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**(C) Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

- 1 ☐ Hunting ☐ Float Boatman ☐ Lead Boatman ☐ Power Boatman

Please indicate below the operating area, lake or river section where to license this applicant as a guide.

*(Reference OG-5 or Rule 059 for lake and river section codes)*

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

- 2 ☐ Skiing Level I ☐ Skiing Level II ☐ Snowmobiling ☐ Technical Mountaineering

*(Applicants for new or addition of the above listed activities must submit appropriate training credentials to the Board with this application.)*

3. ☐ Fishing ☐ Walk/Wade Fishing ☐ Apprentice Hunting ☐ Survival Course ☐ Day Hikes

☐ Photo Trips ☐ Mountain Bike Touring ☐ Trail Rides ☐ Backpacking ☐ Other \_\_\_\_\_

*(These activities do not require training by the Board)*

I certify that this applicant will possess all training certification to guide as provided in IDAPA 25.01.01. 034 - .048 for the activities listed in #1 above. I will maintain the original or a legible copy of the first aid card and the training forms required for #1 above and will have them on file and available for inspection by an authorized agent of the Board. I understand that a guide must provide their guide license for review at the request of any authorized individual pursuant to Board Rule 005.

**Signature of Employing Outfitter(s)**

**Print Name Here**

**Outfitters License #**

**Date**

**(C) cont - Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

- 1 ☐ Hunting ☐ Float Boatman ☐ Lead Boatman ☐ Power Boatman

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**Signature of Employing Outfitter(s)**

**Print Name Here**

**Outfitters License #**

**Date**

**(D) Method of Payment**

**We cannot accept cash AT ANY TIME!**

**Off-line License Fees:** In the form of a money order, cashier's check, certified check, or a check from an Idaho licensed outfitter made payable to the Idaho Outfitters and Guides Licensing Board (IOGLB), OR your outfitter or you may pay your fees using a credit card.

**On-Line License Fees:** This will include Access Idaho's convenience fee.

**All first-time applications** must be accompanied by an application fee.

A processing fee will be assessed on all returned checks.

**Current fees can be found at IOGLB's website at [www.oglb.idaho.gov](http://www.oglb.idaho.gov)**

**PLEASE DO NOT PROVIDE ANY CREDIT CARD NUMBER IN WRITING**

***Call the IOGLB office at (208) 327-7380 with your credit card information***

**The following information will need to be provided to IOGLB:**

Amount Authorized

Billing Zip Code

Cardholder Name

Credit Card Number

Verbal Authorization provided by

Email address for receipt

***A processing fee will be assessed by Access Idaho for credit card transactions***

**APPLICATION CHECKLIST**

**DID YOU:**

- ☐ Complete all appropriate sections of the application?
- ☐ Sign Application?
- ☐ Have your employing outfitter(s) sign the Outfitter, Training and First Aid Certification (Section D)?  
**NOTE:** The outfitter must have a valid license. If you are intending to secure signatures of multiple outfitters, we will only license you to those that have a valid license at the time you are licensed. Once your guide license is issued, an amendment fee will be required to add additional outfitter(s) or activities for those employing outfitters.
- ☐ Enclose your license fee? (If outfitter is not paying license fee)
- ☐ Attach your training form(s) for new activities or new outfitters to the application, if applicable?