

STATE OF IDAHO  
OUTFITTERS AND GUIDES LICENSING BOARD  
PO Box 83720, Boise, Idaho 83720-0064  
Telephone (208) 327-7380 – Fax (208) 488-7528  
licensing@oglb.idaho.gov - www.oglb.idaho.gov

**For Board Use Only**

Amount paid / date

Remitter

Payment Type

**RELICENSURE GUIDE LICENSE APPLICATION**

This applicant has been previously licensed as a guide in the state of Idaho

Guide License # \_\_\_\_\_

**(A) Personal Data (PLEASE PRINT LEGIBLY)**

Legal Name \_\_\_\_\_  
(Last Name, First and Middle)

Maiden Name (if applicable) \_\_\_\_\_ Other Known Name \_\_\_\_\_

Permanent Mailing Address (Outfitter Address Is **NOT** Acceptable) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Previous Address (If current address is less than five years) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Gender \_\_\_\_\_ Hair \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_ Eye Color \_\_\_\_\_

Birthdate \_\_\_\_\_ Phone Number (\_\_\_\_) \_\_\_\_\_

**(B) Guide Certification****IMPORTANT – READ THOROUGHLY, COMPLETE AND SIGN**

Pursuant to I.C. 36-2113; I certify that I:

**Since your last license was issued have you:**

- \***HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*been convicted of or received a withheld judgment for a felony or misdemeanor in any **state**;
- \***HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*paid for two (2) or more forfeitures of any deposits of money or collateral with a court or administrative agency for a conviction for violation of regulations of the United States Forest Service or the Bureau of Land Management;
- \***HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*been convicted of any violation, forfeited bail or collateral deposited to secure appearance, or paid any funds to a court with respect to a citation of the State of Idaho or any state or federal fish and game laws or outfitting and guiding laws of ANY state;
- \***HAVE** \_\_\_ **HAVE NEVER** \_\_\_ \*\*been found to have committed a violation of the Idaho Outfitters and Guides Act or Board Rules, or been denied an outfitter or guide license in any state.

\*If you marked **HAVE** on any of the above, **you must attach an explanation** (court disposition and police report for felonies), including the year and location.

\*\*A **conviction** includes any forfeiture of bail, fine, bond or collateral, suspended sentence, probation or withheld judgment.

When a violation is reviewed by IOGLB Enforcement a special processing fee may be assessed.

Before guiding I will have a valid First Aid card, comply with all OGLB training requirements and carry my guide license on or about my person while guiding.

**NOTICE:**

Pursuant to Idaho Code 36-2113(a)(1), every applicant/licensee shall be subject to denial, suspension, revocation, probation, or other restriction and subject to prosecution as a misdemeanor for supplying false information; for failure to provide information required to be furnished by the license application form or for other fraud or deception in procuring a license.

Signature of Guide Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

I certify that the violation questions above have been verified and are complete:

Signature of Outfitter/Designated Agent: \_\_\_\_\_ Date: \_\_\_\_\_

**(C) Outfitter/Designated Agent Training and First Aid Certification**

Please check the guided activities that this applicant will be performing for you.

- 1      ☐ Hunting    ☐ Float Boatman    ☐ Lead Boatman    ☐ Power Boatman

Please indicate below the operating area, lake or river section where to license this applicant as a guide.

*(Reference OG-5 or Rule 059 for lake and river section codes)*

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

- 2      ☐ Skiing Level I      ☐ Skiing Level II      ☐ Snowmobiling      ☐ Technical Mountaineering  
*(Applicants for new or addition of the above listed activities must submit appropriate training credentials to the Board with this application.)*

3.      ☐ Fishing      ☐ Walk/Wade Fishing      ☐ Apprentice Hunting    ☐ Survival Course    ☐ Day Hikes

☐ Photo Trips    ☐ Mountain Bike Touring    ☐ Trail Rides      ☐ Backpacking      ☐ Other \_\_\_\_\_

*(These activities do not require training by the Board)*

I certify that this applicant will possess all training certification to guide as provided in IDAPA 25.01.01. 034 - .048 for the activities listed in #1 above. I will maintain the original or a legible copy of the first aid card and the training forms required for #1 above and will have them on file and available for inspection by an authorized agent of the Board. I understand that a guide must provide their guide license for review at the request of any authorized individual pursuant to Board Rule 005.

**Signature of Employing Outfitter(s)**

**Print Name Here**

**Outfitters License #**

**Date**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(C) cont. Outfitter/Designated Agent Training and First Aid Certification (for more than 1 employing outfitter)**

Please check the guided activities that this applicant will be performing for you.

- 1      ☐ Hunting    ☐ Float Boatman    ☐ Lead Boatman    ☐ Power Boatman

Please indicate below the operating area, lake or river section where to license this applicant as a guide.

*(Reference OG-5 or Rule 059 for lake and river section codes)*

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

Operating Area(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_ River Section(s) \_\_\_\_\_

- 2      ☐ Skiing Level I      ☐ Skiing Level II      ☐ Snowmobiling      ☐ Technical Mountaineering  
*(Applicants for new or addition of the above listed activities must submit appropriate training credentials to the Board with this application.)*

3.      ☐ Fishing      ☐ Walk/Wade Fishing      ☐ Apprentice Hunting    ☐ Survival Course    ☐ Day Hikes

☐ Photo Trips    ☐ Mountain Bike Touring    ☐ Trail Rides      ☐ Backpacking      ☐ Other \_\_\_\_\_

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**Signature of Employing Outfitter(s)**

**Print Name Here**

**Outfitters License #**

**Date**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**(D) Method of Payment**

**We cannot accept cash AT ANY TIME!**

**Off-line License Fees:** In the form of a money order, cashier's check, certified check, credit card or a check from an Idaho licensed outfitter made payable to the Idaho Outfitters and Guides Licensing Board (IOGLB), OR your outfitter may pay your fees using their credit card.

**On-Line License Fees:** This will include Access Idaho's convenience fee.

**All first-time applications** must be accompanied by an application fee.

A processing fee will be assessed on all returned checks.

**Current fees can be found at IOGLB's website at [www.oglb.idaho.gov](http://www.oglb.idaho.gov)**

**PLEASE DO NOT PROVIDE ANY CREDIT CARD NUMBER IN WRITING**

*Call the IOGLB office at (208) 327-7380 with your credit card information*

**The following information will need to be provided to IOGLB:**

Amount Authorized

Billing Zip Code

Cardholder Name

Credit Card Number

Verbal Authorization provided by

Email address for receipt

*A processing fee will be assessed by Access Idaho for credit card transactions*

**APPLICATION CHECKLIST**

**DID YOU:**

- ☐ Complete all appropriate sections of the application?
- ☐ Sign Application?
- ☐ Have your employing outfitter(s) sign the Outfitter, Training and First Aid Certification (Section D)?

**NOTE:** The outfitter must have a valid license. If you are intending to secure signatures of multiple outfitters, we will only license you to those that have a valid license at the time you are licensed. Once your guide license is issued, an amendment fee will be required to add additional outfitter(s) or activities for those employing outfitters.

- ☐ Enclose your license fee? (If outfitter is not paying license fee)
- ☐ Attach your training form(s) for new activities or new outfitters to the application, if applicable?